

Thank you for choosing to place your work with Cinelab Film & Digital.

Please select your Scanning and File Deliverable requirements from the list below.

Please then email this completed form (before any film is sent to us) to: enquiries@cinelab.co.uk

If you need assistance to complete this form please see our:



[Short Form Service Guide](#)



[Glossary](#)

CLIENT DETAILS

Company: _____

Project Contact (Full Name): _____

Cinematographer/DOP: _____

Director: _____

PROJECT DETAILS

Project Title: _____

Project Type: (Please select)

- | | | | |
|---------------------------------------|--------------------------------------|-------------------------------------|--------------------------------------|
| <input type="checkbox"/> Archive | <input type="checkbox"/> Artist | <input type="checkbox"/> Commercial | <input type="checkbox"/> Documentary |
| <input type="checkbox"/> Feature Film | <input type="checkbox"/> Music Video | <input type="checkbox"/> TV Drama | <input type="checkbox"/> Short Film |

Film Format: (Please select)

Note: We are unable to process B&W, Tri-X Reversal, Kodachrome or Fuji Expired Stock.

- | | | | |
|-------------------------------------|--|-------------------------------------|--|
| <input type="checkbox"/> S8mm | <input type="checkbox"/> Standard 16mm | <input type="checkbox"/> Super 16mm | <input type="checkbox"/> Standard 35mm |
| <input type="checkbox"/> Super 35mm | <input type="checkbox"/> 65mm | | |

If 35mm: 2 Perf 3 Perf 4 Perf

Camera Speed: 18 fps 24 fps 25 fps

Transfer Speed: 18 fps 24 fps 25 fps

Transfer Aspect Ratio: **Note:** All scans are supplied Full Frame. Please state if cropping or blanking to a specific aspect ratio is required.

Scanner Required?: Spirit Scanity HDR Arri

Over Scan: (Scanity Only. Additional Charge.) Over Scan?

Scan Resolution: **Note:** All scans are supplied as 10 Bit Log DPX files

- | | | | |
|-----------------------------|-----------------------------|-----------------------------|-----------------------------|
| <input type="checkbox"/> HD | <input type="checkbox"/> 2K | <input type="checkbox"/> 4K | <input type="checkbox"/> 6K |
|-----------------------------|-----------------------------|-----------------------------|-----------------------------|

OPTIONAL SERVICES

Optional Services: Note: If answering Yes, and these services have not been included in your quotation we can advise on additional charges and timing.

Best Light Grade for Editorial: Note: Fully graded deliverable files Yes

Technical Grade for Editorial: Note: Fully graded non-clipping files Yes

Sync Sound: Yes

Bit Depth Note: All scans are supplied as 10 Bit Log DPX files (unless otherwise requested)

Supply 16 Bit?: Yes

*Hard Drives and Electronic Deliveries listed below are charged additionally.

DELIVERY

Deliverable Files: (Please select)

Note: All files are deleted from our systems after 7 days (unless otherwise requested)

Prores 422 Proxy Prores 422 LT Prores 422 HQ Prores 422

Prores 444 DPX DNxHD QT

MXF OTHER _____

Delivery Format: (Please select)

Client Supplied Drive *Cinelab Film & Digital Supplied Drive *Electronic Delivery

FILM/PHYSICAL ASSET STORAGE

Will all materials, incl. film be collected at the end of the project? Yes No

If No, should we provide costs for long-term storage? Yes No

Contact Name for Collection/Cost: _____

Contact Email Address: _____

Note: All film and project materials should be collected within 30 days from final invoice date or an automatic storage fee of £3 per item (excl. VAT), per month will be charged and invoiced monthly.

TERMS & CONDITIONS

Cinelab Film & Digital Standard Terms & Conditions (T&C's) can be found on our website.

 [Cinelab Film & Digital Standard Terms & Conditions](#)

Note: Completing this Project & Scanning Checklist forms part of our standard T&C's. Please be aware that Our T&C's may be subject to change at any time.



SUPPORTING ALL FILMMAKERS

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