



**Thank you for choosing to place your work with Cinelab Film & Digital.**

Please select your DFD FilmOut Options from the list below. All fields in **bold** are mandatory. Please then email this completed form (before any footage is sent to us) to: enquiries@cinelab.co.uk

If you need assistance to complete this form, please see our guides for help:



[DFD Preparation Guide](#)

**CLIENT DETAILS**

**Company:** \_\_\_\_\_

**Project Contact (Full Name):** \_\_\_\_\_

**Cinematographer/DOP:** \_\_\_\_\_ **Director:** \_\_\_\_\_

**INVOICING DETAILS**

**Contact Telephone:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Company VAT Number:** \_\_\_\_\_ **Purchase Order:** \_\_\_\_\_

Please complete the following if different to the information provided above

**Company:** \_\_\_\_\_ **Contact Name:** \_\_\_\_\_

**PROJECT DETAILS**

**Project Title:** \_\_\_\_\_

**Runtime of Material:** \_\_\_\_\_

**Film Stock:**

2254     250D     50D

**Film Size:**

8mm     16mm     35mm

**If 35mm:**     2 Perf     3 Perf     4 Perf Spherical     4 Perf Anamorphic

**Colour Space:**

rec709 2.4     P3D65 2.6     P3D60 2.6     Arri LogC 3  
 Arri LogC 4     CineonLog     Other (please specify) \_\_\_\_\_

**Note:** We return files in the same colour space they were sent to us in.

**FrameRate of material sent to us:** \_\_\_\_\_ **Delivery Resolution:**  2K     4K

**Note:** If source material is 2K, upressing to 4K via this process works well.

**Print Required?**     Yes     No



## OPTIONAL SERVICES

If either of the below services are required and have not been included in your quotation we can advise on additional charges and timing accordingly.

All scans are supplied as native HDR 10 Bit LOG DPX files.

If 16 Bit\* is required please select: (\*Additional charge)

If you require your project to be converted to Black & White please select:

## DELIVERY

### Deliverable Files:

ProRes 4444       DPX       OTHER: \_\_\_\_\_

**Note:** All files are deleted from our systems after 7 days (unless otherwise requested)

### Delivery Format:

**Note:** File delivery costs apply to the below. Hard drive costs are available upon request.

Client Supplied Drive       Cinelab Supplied Drive       File Upload

## FILM/PHYSICAL ASSET STORAGE

Will all materials, incl. film be collected at the end of the project?       Yes       No

If No, should we provide costs for long-term storage?       Yes       No

**Note:** All film & project materials should be collected within 30 days from final invoice date or an automatic storage fee of £3 per item (excl. VAT), per month will be charged & invoiced on a monthly basis.

## TERMS & CONDITIONS

Cinelab Film & Digital Standard Terms & Conditions can be found on our website:



[Cinelab Film & Digital Standard Terms & Conditions](#)

**Note:** Completing this DFD FilmOut Checklist forms part of our standard Terms & Conditions. Please be aware that our terms and conditions may be subject to change at any time.

