

Thankyou for choosing the Frame24 Package and for placing your work with us.

**Please be aware of Turnaround times for Frame24 Projects:**

16mm, S16mm, 35mm & S35mm

5 Working Days

Please note: If you need a faster service, a 'Rush Order' may be available - please ask us about timings and costs.

**F24 package:** Spirit Scans are included. Other Scanners available at an additional charge.

**File Delivery:** 1 format is included OR transfer to supplied hard drive. Additional Deliverable Files are available at an additional charge.

Please complete this form and email (ideally before any film is sent to us) to:

F24orders@cinelab.london

For further assistance please see:



[Short Form Service Guide](#)



[Glossary](#)

## CLIENT DETAILS

Company: \_\_\_\_\_ Voucher No: \_\_\_\_\_

Project Contact (Full Name): \_\_\_\_\_

Cinematographer: \_\_\_\_\_

Director: \_\_\_\_\_

## PROJECT DETAILS

Project Title: \_\_\_\_\_

Project Type: (Please select)

- |                                       |                                      |                                     |                                      |
|---------------------------------------|--------------------------------------|-------------------------------------|--------------------------------------|
| <input type="checkbox"/> Archive      | <input type="checkbox"/> Artist      | <input type="checkbox"/> Commercial | <input type="checkbox"/> Documentary |
| <input type="checkbox"/> Feature Film | <input type="checkbox"/> Music Video | <input type="checkbox"/> TV Drama   | <input type="checkbox"/> Short Film  |

Film Format: (Please select) **Note:** We are unable to process B&W, Tri-X Reversal or Kodachrome

- |                               |  |  |                               |
|-------------------------------|--|--|-------------------------------|
| <input type="checkbox"/> 8mm  | <input type="checkbox"/> Standard 16mm | <input type="checkbox"/> Standard 35mm | <input type="checkbox"/> 65mm |
| <input type="checkbox"/> S8mm | <input type="checkbox"/> Super 16mm    | <input type="checkbox"/> Super 35mm    |                               |

If 35mm:  2 Perf  3 Perf  4 Perf

Camera Speed:  18 fps  24 fps  25 fps

Transfer Speed:  18 fps  24 fps  25 fps

Transfer Aspect Ratio: All scans are supplied Open Gate

Scanner Required?: **Note:** Spirit Scans are included. Other scanners available at additional charge.

- |                                 |                                      |                               |
|---------------------------------|--------------------------------------|-------------------------------|
| <input type="checkbox"/> Spirit | <input type="checkbox"/> Scanity HDR | <input type="checkbox"/> Arri |
|---------------------------------|--------------------------------------|-------------------------------|

Over Scan: Scans over 10% of adjacent frames (Scanity Only)  Over Scan?

Scan Resolution: (All scans are supplied as 10 Bit Log DPX files)

- |                             |                             |                             |
|-----------------------------|-----------------------------|-----------------------------|
| <input type="checkbox"/> 2K | <input type="checkbox"/> 4K | <input type="checkbox"/> 6K |
|-----------------------------|-----------------------------|-----------------------------|

## OPTIONAL SERVICES

Optional Services: If answering Yes, please be aware these services are charged in addition if not quoted by Cinelab London.

**Best Light Grade for Editorial:** (Fully graded deliverable files)  Yes

**Technical Grade for Editorial:** (Fully graded non-clipping files)  Yes

**Sync Sound:**  Yes

**Bit Depth Note:** All scans are supplied as 10 Bit Log DPX files unless otherwise requested

**Supply 16 Bit?:**  Yes

Hard Drives and Electronic Delivery - See Below

## DELIVERY

**Deliverable Files:** 1 file format is included in the F24 package. More formats are available at an additional charge. **Note:** All files are deleted after 7 working days, unless otherwise instructed.

Prores 422 Proxy     Prores 422 LT     Prores 422 HQ     Prores 422  
 Prores 4444     DPX     DNxHD     QT  
 MXF     OTHER \_\_\_\_\_

**Delivery Format:** (Please select) **Note:** \*These Items are an additional charge

Client Supplied Drive     \*Cinelab London Supplied Drive     \*Electronic Delivery

Email address to send ftp link to: \_\_\_\_\_

## FILM/PHYSICAL ASSET STORAGE

Will all materials, incl. film be collected at the end of the project?  Yes     No

If No, should we provide costs for long-term storage?  Yes     No

Contact Responsible for Collection: \_\_\_\_\_

Email Address: \_\_\_\_\_

**Please note:** All project materials, including film must be collected/returned within 30 days from final invoice date. If Project/Materials are not collected within 30 days from invoice date, an automatic storage fee of £3 per item, per month is charged and invoiced.

## TERMS & CONDITIONS

Cinelab London Standard Terms & Conditions can be found on our website:



[Cinelab London Standard Terms & Conditions](#)

By completing this Frame24 Project & Scanning Checklist it forms part of our standard Terms and Conditions. Our Terms & Conditions may be subject to change at any time.